



# ExpHotel® 2018

**21<sup>th</sup>**  
edition

[www.exphotel.info](http://www.exphotel.info)

The biggest and most important Hospitality Trade Show in Mexico and the Caribbean

**CANCUN ICC**  
(CANCUN CENTER)  
CANCUN, QUINTANA ROO  
13:00 to 21:00 hrs.

**12-14**  
**JUNE**

## GENERAL CONDITIONS

**SPACE LIMITATIONS.**- Exhibitors may not occupy more than their allotted space, and they must not obstruct corridors or visibility to neighboring stands.

**TRAFFIC AND LABOR COORDINATION.**- In order to avoid any blockage, the official event contractor will have absolute control over movement of equipment and material in the exhibition area, loading zones, and corridors. He will also coordinate all exhibition assembly and disassembly maneuvers.

**SECURITY.**- Surveillance will be provided around the clock starting on the first day of exhibition and will continue until all stands have been taken down. Exhibitors must look after their own merchandise since the event organizers accept no responsibility whatsoever for the security of personnel and materials. It is recommended that exhibitors get insurance covering loss of equipment and damage to electronic equipment due to sudden voltage fluctuations. Exhibitors must provide their Inventory Form (included in the Exhibitor's Handbook) to the Security staff upon entry to the exhibition hall.

**DIRECTORY OF EXHIBITORS.**- Exhibitors that fail to deliver their Forms by the deadline listed in their Exhibitor's Handbook will be excluded from the Directory of Exhibitors. Exhibitors wishing to add inserts after the Directory is printed should contact the show management for a quote.

**NAME TAGS.**- Name tags must be worn at all times in the exhibition area.

**AUDIOVISUAL PRESENTATIONS.**- These may only be used if they do not disrupt neighboring stands.

**FOOD AND DRINKS.**- Food and drinks may not be distributed without previous authorization from the event organizers.

**CLEANING.**- The event organizers will be responsible for the daily cleanup of exhibition corridors. Stand cleaning service is available under separate arrangement.

**DAMAGES.**- It is forbidden to use materials that may transform or harm the exhibition area. Offenders will be held liable for all damages. The exhibitor must return the rented space in the same condition in which it was received.

**RELOCATION.**- The Organizers reserve the right to modify the floor plan distribution to improve the layout of the exhibition area. If the exhibitor doesn't use his space since the beginning of the event, the organizer will be able to use this and to relocate the exhibitor in order to improve the aesthetic aspect of the exhibition.

**LIABILITIES.**- Event Organizers, Contractors or exhibition venue owners, may not be held responsible for equipment and exhibition materials lost or damaged during display, storage, or transportation in the exhibition area. Neither can they be held liable for injuries sustained by personnel hired for the event.

**TERMS OF PAYMENT.**- 50 % Upon Reservation; 50 % Two Months Prior the Event.

**CANCELLATION POLICY.**- Organizers shall not be held responsible for cancellation due to major causes. In such event, fees shall be adjusted based on expenses incurred up to the moment of suspension and conformance with the civil code. Cancellations of space request by exhibitors may be made within five days of the request. All cancellations must be provided in writing at least sixty (60) days prior to the event, otherwise there will not be a refund of any kind. Every cancellation must be signed and confirmed by the company's legal representative.

## SPACE REQUEST

Read the General Conditions and Terms of  carefully; fill the application and make check payable to: Grupo Trade Show, S.A. de C.V.



### GRUPO TRADE SHOW, S.A. DE C.V.

#### EUROPE

Tel: (0034) 606-715-018  
E-mail: [infoes@ts.com.mx](mailto:infoes@ts.com.mx)  
Home Page: [www.exphotel.info](http://www.exphotel.info)

#### MEXICO

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Home Page: [www.exphotel.info](http://www.exphotel.info)

#### U.S.A.

Tel.: (956)-443-5955  
E-mail: [infousa@ts.com.mx](mailto:infousa@ts.com.mx)  
Home Page: [www.exphotel.info](http://www.exphotel.info)

TOTALBOOTHS REQUIRED \_\_\_\_\_ or \_\_\_\_\_ SQUARE FEET, EXPRESS ANY PREFERENCE ABOUT BOOTH LOCATION.  
1 st \_\_\_\_\_ 2 nd \_\_\_\_\_ 3 rd \_\_\_\_\_ 4 th \_\_\_\_\_

ATTACHED PLEASE FIND CHECK IN THE AMOUNT OF \$ \_\_\_\_\_ USD. ISSUED TO: **GRUPO TRADE SHOW, S.A. DE C.V.**

WE STATE THAT WE ARE AWARE AND IN AGREEMENT WITH THE EXHIBIT'S GENERAL CONDITIONS.

NAME OF COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_

STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_ FAX \_\_\_\_\_ WWW \_\_\_\_\_

DESCRIPTION OF PRODUCTS AND SERVICES THAT WILL APPEAR IN THE DIRECTORY OF EXHIBITORS (Limited to 50 words):  
\_\_\_\_\_  
\_\_\_\_\_

PRODUCT CATEGORY OR CLASSIFICATION \_\_\_\_\_

NAME OF AUTHORIZED CONTACT \_\_\_\_\_

TITLE \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_